

Rockridge Secondary School Work Habit Rubric

	GOOD (G)	SATISFACTORY (S)	NEEDS IMPROVEMENT (N)
Work Habits	(G)	(S)	(N)
RESPONSIBILITY			
• Attendance	Always attends (unless excused)	Usually attends class (unless excused)	Frequently absent
• Punctuality	Always on time	Usually on time	Frequently late (habitually)
• Prepared materials, work, and attire	Always prepared for class	Usually prepared for class	Unprepared for class
• Homework Completion	Homework is completed	Homework is usually completed	Homework is often incomplete or not done
• Academic Integrity	Work is original and where appropriate sources are accurately cited	Work is original and where appropriate sources are cited	Work is not original. Sources are not cited
COOPERATION	(G)	(S)	(N)
• Participation	Always participates and/or makes a positive contribution in classes	Usually participates and/or makes a positive contribution in classes	Seldom participates and rarely contributes to class
• Follows instructions	Listens and follows teacher instructions	Usually listens and follows teacher instructions	Rarely listens and follows teacher instructions
• Respect for Diversity	Interacts with those who differ in some way.	Usually interacts with those who differ in some way.	May passively avoid working with those who differ.
INDEPENDENCE	(G)	(S)	(N)
• Focus	Works without direct supervision; on task	Usually works without direct supervision; on task	Seldom works without direct supervision
• Takes Responsibility For Own Work	Seeks extra help when needed	Usually seeks extra help when needed	Does not seek help when needed